

Research Policy Document

PREAMBLE

RV College of Engineering, Bengaluru envisions 'Leadership in Quality Technical Education, Interdisciplinary Research and Innovation with focus on sustainable and inclusive technologies.' Research and scholarship is central to the mission of RVCE and is the cornerstone of creation of knowledge which is the foundation of all disciplines. RVCE is a reputed self-financing college for Higher Engineering Education in India. It is time to transform to an Institution for Education and Research and graduate to a Research University. RVCE is committed to create conducive ambience and establish infrastructure for interdisciplinary research and innovation. Globally, Higher Engineering Institutions are ranked based on their credentials in Research and Academics. Research credentials of an Institution brings visibility to the Institution at National and International levels. In Indian context NBA, NIRF, NAAC, Times Higher Education rankings, etc. attach higher weightage to research credentials in terms of number of quality publications, citations, patents, sponsored projects and consultancy. This Research Policy Document lays down strategies for creating an ecosystem for fostering Research in RVCE. This document provides guidelines and policies for motivating faculty to engage in quality publications, patents, sponsored research projects and consultancy. The document presents a general framework for the conduct of research.

1. Aims of the Research Policy

The aims of the Research Policy are to:

- Provide guidelines for the conduct of academic and sponsored research & consultancy
 - Prioritize areas of research for promoting interdisciplinary research and optimal utilization of research infrastructure
 - Identify and provide infrastructural support for research through Centres of Excellence and Departmental research centres
 - Support faculty to publish research findings in quality journals

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- Establish rational, transparent and merit based decision making systems for allocation of financial resources and infrastructural support for research
- Incentivize quality academic / sponsored research and consultancy
- Integrate Undergraduate research and Postgraduate research into the main research systems and provide necessary infrastructural and financial support

2. Constitution of Research Advisory Committee (RAC)

A Research Advisory Committee with internal and external experts from National and International Universities and Research Organizations for effectively implementing the Research Policy guidelines for promoting research and consultancy.

3. Role and Responsibilities of RAC:

RAC is responsible for formulating guidelines and effective implementation concerning:

- Conduct of academic and sponsored research
- Identifying thrust areas for research in line with RVCE vision and mission
- Infrastructure development of research centres and Centres of Excellence
- Providing seed money to faculty and students for proof of concept, prototyping and product development
- Accountability of faculty undertaking sponsored research and consultancy
- Rewards, recognition and incentives for publications, sponsored / consultancy projects

4. Guidelines for conduct of Academic Research

Academic research includes Undergraduate research, Postgraduate research and Doctoral research by students, research scholars and faculty. Although students and faculty can exercise academic freedom in selecting the topics of research, it is advised to choose topics of current interest preferably aligning with the themes of the Centres of Excellence for research consolidation in focused areas. Faculty and students are advised to promote interdisciplinary research along with departmental core areas of research. Faculty guides shall guide the students for meaningful research and documentation maintaining international standards for productive use of the research





Findings. Heads of the departments shall consolidate the areas of research periodically for UG, PG and Doctoral research based on the departmental competency, growth of the department and promotion of the activities of Centres of Excellence in RVCE.

5. Collaboration with International Universities for joint research

RVCE shall enter into Memorandum of Understanding with Universities abroad preferably with QS ranking less than 1000, for joint publications, joint research proposals and other research promotion activities.

6. RVCE as an Institutional member of I-STEM

RVCE is an Institutional member of I-STEM, a national portal for providing visibility to the research infrastructure established at the member institutions through sponsored projects and institutional budget. RVCE shall update the research equipment, research software and systems data to the portal from time to time to explore internal revenue generation through testing and characterization.

7. Support System for Full-time Research Scholars

- Faculty guides shall accept Full-time research scholars for registration to M.Sc. (Engg) and Ph.D. Guiding part time research scholars shall be limited to guiding faculty of RVCE for Ph.D.
- Full time research scholars shall be paid Research Assistantship of Rs 25000/- to Rs 30,000/- per month to 25 scholars for a period of three years. Selection of full time research scholars with stipend shall be made through an open advertisement in newspapers. Such scholars shall work in RVCE in their respective departmental research centres or CoE and publish at least two international journal papers with Q1/Q2 quality index per year. Such research scholars shall undertake testing and characterization assignments at the respective research centre. The contractual agreement shall be reviewed once in six months. Continuation of the contract shall depend on the report of the review committee.

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8. Fee for Availing Institutional Research Infrastructure

Part time research scholars registered through the research centres of RVCE under VTU, Belagavi shall pay Rs 25000/- annually for availing Institutional research resources. However, such scholars are exempted from testing and characterization charges subject to a maximum of five samples.

9. Strengthening Institutional R&D

All the departments of RVCE shall identify one faculty from each department as 'Departmental Research coordinator', with research credentials to assist the Institutional R&D activities. The Institutional Dean Research and Development shall evolve plan of action for fostering research aggressively at all the departments.

10. Budgetary Support for Research at Departmental and Institutional Levels

Departmental research centres are recognized by VTU, Belagavi for M.Sc. by research and Ph.D. studies. The Institution allocates recurring and non-recurring Research and Development budget annually for departmental research centres and interdisciplinary research centres for supporting research infrastructure development, conduction of research activities and for promoting interdisciplinary research.

11. Implementing Autonomy in conducting M.Sc. Engg (Research) and Ph.D. studies by VTU, Belagavi

RVCE shall apply for grant of autonomy in conducting M.Sc. Engg and Ph.D. in the research centres affiliated to VTU, Belagavi. The Institution shall uphold quality of academic research by instituting systems for monitoring the quality of research by enforcing web of science indexed quality journal publications with Q1/Q2 quality index and international standards in thesis.



12. Monitoring Doctoral Research

Department Research Centres shall constitute Research Monitoring committee for reviewing the progress of research undertaken by the M.Sc. (Engg.) and Ph.D. research scholars. The committee shall provide guidance for timely completion of M.Sc. (Engg) / Ph.D. ensuring quality of research and publications. Both part time and full time research scholars shall complete the research work within the stipulated time. Both research scholars and guides are answerable for timely completion of M.Sc. (Engg) and Ph.D.

13. Guidelines for publishing the research findings

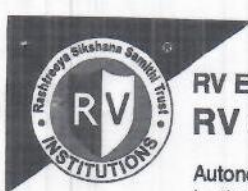
- Faculty and students shall publish in web of Science indexed peer reviewed journals (Q1 – Q4), preferably in journals with higher Quality index (Q1/Q2).
- Authors shall adhere to the Ethics of publishing related to authorship and plagiarism. In any such violation the authors are solely responsible and accountable.

14. Support System for Quality Journal Publications

IEEE offers open access programs designed to make it convenient for institutions to support and manage costs for authors and simplify the publishing process by paying for article processing charges (APC) in advance. IEEE has new flexible options for any size organization, designed to make it easy for institutions to assist their authors and demonstrate their support for open access.

RVCE has procured 'IEEE Open Access Solutions for Institutions for publishing 25 IEEE papers' for Rs. 25.0 Lakh, for one year (2023). Its validity is extendable up to end of 2024, in case APC is not utilized for 25 papers in one year. Depending on the utilization, RVCE intends to scale up this package for 50 papers. The faculty will be supported with APC for publishing IEEE journals which are Web of Science indexed with Q1 quality index.

Faculty with sponsored research projects are permitted to utilize the project grants for publishing journal papers. Faculty are advised to apply for grants from national / international agencies for publishing research articles with APC.



The Institution shall also support faculty for publishing in other than IEEE journals through APC, partly or fully, depending on the quality of the journal.

15. Submission of Research Proposals

Faculty at all cadre shall submit proposals for sponsored projects in their areas of competence and Institutional priority areas, to the sponsoring agencies. Faculty engagement in sponsored research is mandatory. Faculty are suggested to seek guidance and get the proposals reviewed by senior / competent faculty before submission to the agencies. Mere submission of proposals does not attract any credit. Heads of the departments shall monitor the number of proposals submitted by the respective department and the number of projects sanctioned. RVCE shall support faculty to undertake projects under DSIR as individual innovators, with seed money as individual's contribution and the same shall be paid back to the Institution before the completion of the project. Individual innovators awarded DSIR projects shall obtain permission for spending the budget and shall present the account statement periodically to the Institution.

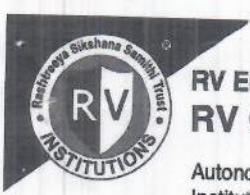
16. Support System for proof of concept and prototyping

Faculty are encouraged to conduct initial research for proof of concept by providing institutional financial support, depending on the merit of the concept and their commitment to extend the proof of concept to further technology readiness levels through sponsored research or consultancy.

17. Consultancy Projects

- Faculty shall involve in consultancy projects from industries, DRDO laboratories (CARS), Government Departments or other agencies through contractual agreements.
- Faculty / staff engaged in consultancy projects are eligible for incentive in the ratio 60:40 in favour of faculty, of the total consultancy revenue received through contractual agreement, excluding the spending as part of the committed budget.





- Faculty / staff shall engage in Training in their individual capacity or through Departments or Centres of Excellence. Earnings from training shall be shared amongst the concerned faculty as incentive in the ratio 60:40.
- The faculty involved in consultancy are permitted to receive company shares or royalty in addition to the consultancy fee which is shared between the faculty and the Institution. The apportioning of the royalty shall be decided on case by case basis.

18. Patenting

RVCE facilitates submission of applications for patenting of the inventions of faculty and students through RVCE Patent Cell. Inventors with published / granted patents shall work towards higher Technology Readiness Level (TRL) through prototyping and product development. RVCE shall provide funds for such activities based on request from the inventors. In case of technology transfer, the inventors shall be rewarded proportionate to proceeds of such technology transfer.

19. Institutional Research Journal

RVCE started RV Journal of Science Technology Engineering Arts and Management (RVJSTEAM), a biannual peer reviewed on-line journal for providing visibility to research undertaken by the faculty, students and research scholars. Faculty and Students are advised to contribute papers to the Institutional Journal.

S. Subramanya
PRINCIPAL
RV College of Engineering
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**R.V. COLLEGE OF ENGINEERING
Bengaluru – 560059.**

24th GOVERNING BODY MEETING

AGENDA

Date: 16-07-2018

Time: 11.00 a.m.

Sub. No. 183: To read and record the minutes of 22nd Governing Body meeting held on 19.7.2017 and inform about the action taken.

Sub. No. 184: To ratify proceedings of 23rd Governing Body meeting (by Circulation) dt. 14.12.2017.

For Information:

Sub. No. 185: Activities of RVCE during Aug.2017-Jun.2018.

Sub. No. 186: Proceedings of Finance Committee meeting held on 04.7.2018.

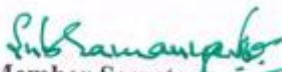
Sub: No. 187: Rotation of Heads of Departments.

Subjects for Discussion / Approval

Sub. No. 188: To approve the Minutes of the 23rd Academic Council Meeting held on 10-7-2018.

- i) List of Gold Medalists of Passing out batch of 2018. (B.E/B.Arch and M.Tech)
- ii) List of Rank Holders for the passing out batch of B.E. students 2014-18, B.Arch 2013-18, M.Tech 2016-18.
- iii) List of Graduating Students for the passing out batch of B.E. students 2014-18, B.Arch 2013-18, M.Tech 2016-18.
- iv) Best Outgoing Student for the passing out year 2018.
- v) Graduation Day programme to be held on 28th July 2018.

Sub. No. 189: a) Discussion and adaption of Research Policy, IP Policy, IT Policy, Green Audit Policy, Policy on Alternative Energy sources and water conservation, Quality Policy, Gender Audit Policy, Policy on Environment and Energy and Discussion on e-governance report-2017
(c) Changes in Autonomous guidelines by VTU/AICTE/UGC.
(c) Information on Sustainability Fund Budget


Member Secretary
Governing Body, RVCE

PRINCIPAL
RV COLLEGE OF ENGINEERING
BENGALURU - 560 059

R.V. COLLEGE OF ENGINEERING
Bengaluru – 59.
(Autonomous Institution affiliated to VTU, Belagavi)

Proceedings of 24th Governing Body Meeting held on 16th July 2018

Members Present:

- 1) Dr. M.K. Panduranga Setty – Chairman
- 2) Sri. N.R. Panditharadhya
- 3) Sri. K.G. Subbarama Setty
- 4) Sri. A.V.S. Murthy
- 5) Prof. B. Anand
- 6) Prof. S. Satyanaryaana
- 7) Dr. M.P. Shyam – Industrialist
- 8) Mrs. Mamta Rani Agarwal – UGC Nominee
- 9) Dr. Pundarika G. Naik – State Govt. Nominee
- 10) Mr. Sanjeev Kubakaddi – VTU Nominee
- 11) Dr. K.N. Subramanya – Member Secretary
- 12) Prof. K. Vasudeva Banninathaya – Special Invitee

Leave of absence:

- 1) Sri. D.P. Nagaraj – Member
- 2) Dr. U. Ramesh – AICTE Nominee

The Chairman welcomed all the members.

Sub. No. 183: To read and record the minutes of 22nd Governing Body meeting held on 19.7.2017 and inform about the action taken.

The Member Secretary read the minutes of the 22nd Governing Body meeting held on 19.7.2017 and briefed about the action taken.

Sri. AVS Murthy sought clarification regarding Sustainability Management Committee. The Member Secretary clarified that, the Committee is formed to continue the activities by following the same procedures which was adopted during TEQIP Process.

Resolution: The proceedings of 22nd Governing Body meeting were read and recorded. (**Annex. 1**)

Sub. No. 184: To ratify proceedings of 23rd Governing Body Meeting dt. 14.12.2017 (by Circulation)

The Member Secretary highlighted the proceedings of 23rd Governing Body Meeting dt. 14.12.2017 and sought the Governing Body to ratify the same.

Resolution: The Governing Body ratified the proceedings of 23rd Governing Body meeting dt. 14.12.2017 sent by circulation. (**Annex. 2**)

Sub. No. 185: Activities of RVCE during Aug. 2017-Jun. 2018.

The Member Secretary introduced Mr. Sanjeev Kubakaddi, as VTU nominee and Prof. S. Satyanarayana as Sr. Professor (in place of Prof. B.L. Shivakumar, who was superannuated), to the members of the Governing Body. He thanked Dr. D.H. Rao, earlier VTU Nominee for his valuable suggestions in the Governing Body meetings.

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Proceedings of 24th Governing Body Meeting held on 16th July 2018

The Member Secretary briefed the members about various activities took place in the institution during Aug. 2017 to June 2018.

Mrs. Mamta Rani Agarwal sought details about attrition rate of faculty and staff. The Member Secretary informed that the attrition rate in the institution is around 5%. Sri. AVS Murthy informed the members that the retirement age for Teaching is 65 years and for Support Staff is 60 years.

The Member Secretary informed the members that, the institution has signed MoU with Florida International University-USA for joint collaborations. Three UG students from CSE were selected to carryout Internship at the University. Currently one student viz. Ms. Isha Bhatia, 7th Sem, Dept. of CS&E, is Carrying out Science without border summer training program – 2018 at FIU. He further added that, 4th Sem. CSE students are carrying out project on Disaster Management - “Flash Flood Simulation & Rescue using Virtual Reality”.

Mrs. Mamta Rani Agarwal suggested that the institution could collaborate with National Disaster Management Authority to carry out further studies on Disaster Management.

With regard to IoT activities in the institution, Mrs. Mamta Rani Agarwal opined that the course would make engineers employable. She also suggested that, the institution should first identify the best faculty and provide training to such faculty initially. Sri AVS Murthy informed that the Management is supporting the institution to depute faculty to attend the Training programmes. Further, the Member Secretary briefed that, the institution is already doing such exercises and two faculties have been deputed to Mercedes Benz India Pvt. Ltd.-Pune to undergo training on Automotive Electronics.

The Member Secretary also informed that one of our Alumni has started working on 5D Printing Technology.

Sub. No. 186: Proceedings of Finance Committee Meeting held on 04.7.2018

The Member Secretary briefed that 16th Finance Committee meeting was held on 4.7.2018. Budget Proposals for the year 2018-19 were discussed. A few changes to be incorporated in the budget proposals, as suggested by the members. Preparation of the same is under process. He further stated that, the final budget approval will be ratified in the next Governing Body meeting.

Sub. No. 187: Rotation of Heads of Departments

The Member Secretary informed the members that, as per the policy for rotation of Heads of Departments in various departments, we had convened an interactive session for the selection of eligible faculty for the assignment as Head of the Department, on 30th June, 1st July 2018 & 4th Jul. 2018. The Selection Committee comprised of Jt. Secretary-RSST, External Experts – Dr. K.V.A. Balaji (30.6.18) & Dr. H.C. Nagaraj (1.7.18), Registrar-RSST, Principal and the respective Head of the Departments.

The Member secretary briefed that the following faculty members have been shortlisted for the assignment as Head of the Department, based on their performance in the interactive sessions before the Selection Committee. The term of the Head of the Department is for a period of 3 years from date of issue of office order.

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Proceedings of 24th Governing Body Meeting held on 16th July 2018

Sl. No.	Department	Name of the Faculty
1	Biotechnology	Dr. Vidya Niranjana, Professor
2	Chemical Engineering	Dr. Vinod Kallur Assoc. Professor
3	Civil Engineering	Dr. Radhakrishna Professor
4	Computer Science & Engineering	Dr. G. Shobha* Professor
5	Electrical & Electronics Engineering	Dr. Rudranna Nandihalli Professor
6	Electronics & Communication Engineering	Dr. K.S. Geetha Professor
7	Electronics & Instrumentation Engineering	Dr. CH Renumadhavi Assoc. Professor
8	Industrial Engineering & Management	Dr. C.K. Nagendra Guptha Assoc. Professor
9	Information Science & Engineering	Dr. B.M. Sagar Assoc. Professor
10	Mechanical Engineering	Dr. M. Krishna Professor
11	Telecommunication Engineering	Dr. K. Sreelakshmi Professor
12	Master of Computer Applications	Dr. Andhe Dharani Professor
13	Mathematics	Dr. K. Sridevi Professor
14	Physics	Dr. Sudha Kamath Assoc. Professor
15	Chemistry	Dr. Raviraj A. Kusanur Assoc. Professor

* continued until further orders.

Mrs. Mamta Rani Agarwal opined that, heading the department is an administrative activity, the institution should not allow work load to the Professor, who is strong in Research.

Sub. No. 188: To approve the Minutes of the 23rd Academic Council Meeting held on 10-7-2018.

- i) List of Gold Medalists of Passing out batch of 2018. (B.E/B.Arch and M.Tech)
- ii) List of Rank Holders for the passing out batch of B.E. students 2014-18, B.Arch 2013-18, M.Tech 2016-18.
- iii) List of Graduating Students for the passing out batch of B.E. students 2014-18, B.Arch 2013-18, M.Tech 2016-18.
- iv) Best Outgoing Student for the passing out year 2018.
- v) Graduation Day programme to be held on 28th July 2018.

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Proceedings of 24th Governing Body Meeting held on 16th July 2018

The Member Secretary briefed about the proceedings of 23rd Academic Council Meeting held on 10.7.2018 wherein the Council has approved the list of Gold Medalists, Rank Holders, Graduating Students and Best Outgoing Student for the passing out batch of 2017-18.

Resolution: The Governing Body approved the proceedings of 23rd Academic Council Meeting held on 10.7.2018 (**Annex. ‘3’**).

Sub. No. 189:

(a) Discussed Research Policy, IP Policy, IT Policy, Green Audit Policy, Policy on Alternative Energy sources and water conservation, Quality Policy, Gender Audit Policy and Policy on Environment and Energy and members recommended their adaption. The Members discussed and approved e-Governance of 2017.

(b) Changes in Autonomous guidelines by VTU/AICTE/UGC.

The Member Secretary highlighted about recent changes in Autonomous Guidelines by AICTE/UGC/VTU. (**Annex. 4**)

Prof. Pundarika Naik informed the members that the AICTE is issuing a notification to all the AICTE approved institutions to utilize 1% of its fees to CSR activities.

Mr. Sanjeev Kubakkadi suggested the institution to set up Virtual Lab. in the campus.

(c) Information on Sustainability Fund Budget

The Member Secretary informed the members about Sustainability Fund Budget. He informed the members that last year, the institution could not carry out the activities as per the budget and utilized the same, on account of continuous visits of compliance agencies. He further stated that, this year, the budget will be utilized as per the activities scheduled.

Budget details of sustainability fund

(Rs. In lakhs)

Available funds	2017-18			2018-19			
	Allocated Budget	Utilized	Difference as Commitment	Commitment 2017-18	Allocated Budget	Total available for utilization	Utilized upto 30.06.18
Faculty Development Fund	13.48	2.02	11.46	11.46	25.27	36.73	3.07
Maintenance Fund	8.76	--	8.76	8.76	16.43	25.19	2.80
Equipment Replacement Fund	6.93	--	6.93	6.93	12.99	19.92	1.72
Note: Rs.112.50 lakhs has been deposited under 8% Taxable GoI bonds on 02.01.2018							

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Proceedings of 24th Governing Body Meeting held on 16th July 2018

Available balance in sustainability four funds account as follows:

(Rs. In lakhs)

Sl No	Name of the SB account	Balance in SB as on 30.06.18
1	RVCE Corpus Fund A/c – SB No. 136010109230	2.73
2	RVCE Faculty Development Fund A/c – SB NO. 136010109257	184.76
3	RVCE Maintenance Fund A/c – SB No.136010109214	115.07
4	RVCE Equipment Replacement Fund A/c – SB No. 136010109249	91.53
Total		394.09

For approval:

1. The policy has been approved for Award of Research Assistantship as Rs.5000/- during first year, Rs.8000/- during second year & Rs.10,000/- during 3rd year in 23rd GB (By circulation) dated 14.12.17 vide subject no.180 (D)(i).


The same may considered for approval @ Rs.10,000/- each year uniformly.

2. **Utilization policy of sustainable fund:**

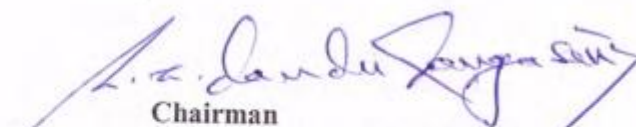
The proposals for utilization of funds as per the sanctioned budget for sustainable activities approved during 23rd GB (By circulation) dated 14.12.17 vide subject no.178 will be forwarded to management for approval as and when the request / need / recommendation received from various departments.

Resolution: The Governing Body approved the proposal of utilization of sustainable fund budget.

The meeting concluded with thanks to the chair.


Member Secretary
Governing Body, RVCE


PRINCIPAL
R V COLLEGE OF ENGINEERING
BENGALURU - 560 059


Chairman
Governing Body, RVCE
Dr. M.K. Panduranga Setty
Chairman
Governing Body

ACTION TAKEN REPORT

24TH GOVERNING BODY MEETING HELD ON 16TH JUL. 2018

Sub. No.	Agenda	Action Taken
183	To read and record the minutes of 22 nd Governing Body meeting held on 19.7.2017 and inform about the action taken.	➤ Read & recorded
184	To ratify proceedings of 23 rd Governing Body meeting (by Circulation) dt. 14.12.2017	➤ Ratified
185	Activities of RVCE during Aug.2017-Jun.2018.	➤ Principal highlighted about various activities carried out by the institution. Members congratulated faculty, staff and students for their achievements.
186	Proceedings of Finance Committee meeting held on 04.7.2018.	➤ Information provided.
187	Rotation of Heads of Departments.	➤ Implemented
188	To approve the Minutes of the 23 rd Academic Council Meeting held on 10-7-2018. i) List of Gold Medalists of Passing out batch of 2018. (B.E/B.Arch and M.Tech) ii) List of Rank Holders for the passing out batch of B.E. students 2014-18, B.Arch 2013-18, M.Tech 2016-18. iii) List of Graduating Students for the passing out batch of B.E. students 2014-18, B.Arch 2013-18, M.Tech 2016-18. iv) Best Outgoing Student for the passing out year 2018. v) Graduation Day programme to be held on 28th July 2018.	➤ 8 th Graduation Day function was conducted on 28th Jul. 2018. Prof. V. Raghuram, Director-Indian Institute of Management-Bengaluru, was the Chief Guest and delivered the Graduation Day address. ➤ 1,160 Provisional Degree Certificates were distributed to 2018 passing out batch students of B.E, B.Arch and M.Tech. ➤ Gold Medals have been distributed to the Rank Holders.
189	(a) Discussed Research Policy, IP Policy, IT Policy, Green Audit Policy, Policy on Alternative Energy sources and water conservation, Quality Policy, Gender Audit Policy and Policy on Environment and Energy and members recommended their adaption. The Members approved e-Governance report 2017 (b) Changes in Autonomous guidelines by VTU/AICTE/UGC. (c) Information on Sustainability Fund Budget	The policies are implemented and hosted in RVCE Website Information provided.


 Member Secretary
 Governing Body, RVCE